Minutes of the Club Council Meeting



Monday 22nd July 2024 at 18.00 in the Blencathra Room

	Present: Les Balmer (Chair) (LB), Joan Armstrong (President) (JA), Club Captain Nigel Scott (NS), Club Vice Captain Chris Rebanks (CR), Darren Whitfield (DW), Gail Gravett (GG), Richard Hellon (RH), Steve Ingram (SI, Tim Dykes (Club Manager) (TD) Carol Slinger (Minutes secretary)	ACTIO
1.	Apologies	
	Ladies Captain Bridget Coy (BC), Stephen Johnson (SJ) and Gavin Oliver (GO)	
	Minutes of Previous Meeting	
	The minutes were circulated to all attendees of the Council meeting held on 24 th June and were agreed as a true record of the meeting and sent for publication on 10 th July 2024.	
	The Chair, Les Balmer, welcomed Tim Dykes to the meeting and congratulated him on being appointed Club Manager.	
2.	Matters Arising	
	2.2.2.2.4.1 Quotes for a stand for the dishwasher update. RH actioned.	
	2.2.2.6.2 Shop alarm keypad replacement. RH actioned.	
	2.2.10.2 Sharing the template used for the survey with other Chairs. LB actioned.	
	2.2.11.5 Junior tees replaced on the course. DW/CR actioned.	
	2.2.11.6 Report on expected outgoings from Junior funds. SJ - Carried forward.	SJ
	2.6.1 Request for volunteers to help with jobs on the course and around the club	
	house. LB asked RH to include asking for volunteers for Course Ranger work. RH –	RH
	ongoing.	DU /60
	2.6.4 Review of the Central heating System and servicing of the boilers. RH/GO –	RH/GO
	ongoing.	
	2.7.4 Request for seed boxes to be placed onto some tee boxes. GO actioned.	
	2.7.8 Gate replaced on Green Lane. GO Carried forward.	GO
	2.13.2 Possibility of the use of tokens to use in the range ball dispenser. SJ Carried	
	forward.	SJ LB
	2.13.3 Marklew brother's contract signed. LB Carried forward.	LD
	2.13.6 Sub-committees' names added to the website information. GG Carried	GG
	forward.	
	2.13.10 Work to start on the repainting of the front of the clubhouse. RH	
	Contractor starting work next week.	
	3.5 Response sent the F Hill regarding the Snooker table. LB actioned.	
	3.9 Response sent to D White regarding course etiquette. LB actioned.	
	4.1 Response sent to A Bell and D White regarding qualifying cards being required	
	to enter knock-out competitions & maximum handicap allowances for club	
	competitions. LB actioned.	
	6.5 HR support is offered, and a meeting arranged for the incoming Club Manager.	
	TD confirmed that he has arranged the meeting.	
	6.6 Roller shutter door ordered for the Greenkeepers shed, and to repair/reinstate	
	the camera system around the area. RH actioned. RH is also looking into purchasing a remote alarm re-set system for the sheds.	

6.7 Minor refurbishment of the dining room windows. RH Contractor starting	
work next week.	
6.8 Baby Changing unit to be purchased for the toilets by the function room. RI	Н
actioned.	
6.9 Quotes for large imitation plants for the Function Room. RH - The House	
Committee are looking into alternatives because the plants were very expens	
6.10 Floor covering replaced in the flat. RH actioned, with thanks to Mike Butl	
6.11 Update on the <i>Engie</i> complaint over Hoggust invoices. RH - <i>Engie</i> have no	
added meter readings to the online statements, but still haven't produced an	У
invoices. RH still pursuing our complaint.	
6.12 First Aid kit audit and items replaced. RH actioned.	
6.14 Quotes for the drainage work on 17 th & 18 th fairways in readiness for the	
winter programme. GO Ongoing.	
7.3 Decorator requested to include painting the area around the new clock and	1
PGC plaque. RH - Contractor starting work next week.	
8.1 Plans for the course winter programme started and will be agreed and	
published in due course. GO Ongoing.	
$8.2\ M$ Pinner consulted over replacing the sleepers at the rear of the 6^{th} green.	
GO. Together with point 6.14 above this will form part of the proposed winter	r
course programme.	GO
8.3 Quote to carve the tree stump on the 4^{th} hole. LB has been quoted £180 fo	r
the stump to be carved. The Council agreed, with one abstention, that the stu	ımp
should be carved into a "Beacon", as it is the club's emblem/logo.	
9.2 Gents stroke index adjustments. DW actioned.	
9.3 Update on the course re-measurement, new cards and slope charts. ${\bf DW/T}$	D
reported that it is likely to be October before the new ratings will be adopted	l .
Meanwhile new cards, tee box signs and slope charts will need to be designed	d. TD/DW
RH to forward to TD some templates that have been used before.	RH
10.1 Meeting for the users of Golf Genius arranged. GG - A meeting was held i	
early July and it was decided that Lesley Dobinson, GG and TD would visit oth	ier
clubs to see how the Intelligent Golf software compares with the functionalit	y of GG/TD
Golf Genius.	
10.2 GG and Tim Dykes to meet to discuss the content of the brochure. GG	
reported that a "post card" type of advert would be designed to market PGC	
with particular emphasis on the Catering and Clubhouse facilities and this wil	I
probably be distributed via the Eden Local magazine.	GG
11.1 Date for members' forum agreed. SI reported that the strategy document	
has now been produced and once fully reviewed and agreed by the Council it	will
be made available to members in both hard copy format in the clubhouse and	d
online. A forum meeting for members to discuss the strategy document and t	:o
give their input is provisionally planned for 21st August 2024.	SI
11.3 Letters sent to the four parties interested in purchasing land. LB actioned,	,
and to date, two responses have been received.	
14.1 D White discussion about joining the Council. LB actioned, however Mr	
White notified LB that he didn't wish to join the Council.	
White notified LB that he didn't wish to join the Council. 14.2 Meetings held between Chairs and Club Managers regarding processes an	d

3. Correspondence

- A letter was received from David White regarding his Membership of the Club. LB
 reported that SJ had seen Mr White and asked him for a meeting to discuss his
 letter. However, Mr White declined the offer and said that he didn't want to
 discuss it any further. The Council now consider the matter to be closed.
- 2. A letter has been received from Ian Hope regarding a problem that he'd had with the Golf Genius software. LB reported that the issues highlighted had been dealt with in the meeting mentioned in Item 10.1 above.
- 3. A letter has been received from CVLGA thanking PGC for hosting their recent match against Durham.
- 4. A letter has been received from Greystoke Football Club thanking PGC for hosting their recent golf day.
- 5. A letter has been received from Nilfisk to confirm that they wish to continue as a "Hole Sponsor" for 2024, but that they will not be able to do so in 2025 as they are re-prioritising their local sponsorship activities.

4. Suggestions Box – No suggestions.

5. **Health and Safety**

- 1. The threshold into the 1890 lounge has been reported as hazardous. RH stated that a joiner is coming this week to reduce the depth of it.
- 2. Some other reports have been received, which were all very minor and no further actions were thought to be necessary.

6. **Finance**

1.

Bank balances as of: 16th July 2024	Compared to previous year:
PGC: £5,234.40	PGC: £73,708.50
Reserve Account £5,557.05	Reserve Account £150,000.00
35 Day A/C £51,034.99	
95 Day A/C £51,258.78	
PGC Ltd: £72,263.35	PGC Ltd: £74,953.66
Cumberland BS £121,709.71	Cumberland BS £118,595.21
Total: £307,058.28	Total: £417,257.37
Aged debtors: £4,653.34	
Aged creditors: £7,101.25	

From the recent Finance Committee meeting:

- Club membership: Total membership now stands at 585 compared with 603 at the same point in 2023.
- SJ stated that he was concerned at the size of the club's wage bill compared to
 previous year, although commented that the club now has an extra green
 keeper & cleaner, which were not on the payroll a year ago.
- SJ updated the FC on the current insurance claim following the break-in at the
 Hoggust and Green Keepers Shed. Unfortunately, there was little to report as
 the claim seems to be taking a long-time progress, even though all queries had
 been answered immediately, we remain without a payment.
- RH gave an update of numbers for the EVMGT. The entries currently stand 156
 and the anticipated profit for PGC is expected to be in excess of £12k. All
 agreed that this is a fantastic figure and a brilliant effort from Richard & Carol.

House 1. Pilates classes are programmed to start again in October. TD is to meet with the Caterers and Sue Nicholson to go through the details. 2. After the Mercedes day there were some concerns about its organisation. It was agreed that the Club will, in future, agree exact requirements with organisers of such events to ensure better control.	TD
 Course TD recommends that there is more cross membership representation on the Course Committee. He will develop a strategy and develop this further, but the proposal is that one lady member and one senior member will be represented. There has been a lot of very positive comments about the great condition of the course, from both members and visitors. BH reported that there are several tee markers which have lost the coloured plate. 	TD
 from the front. He will add this to the jobs that volunteers might be able to assist with. 4. There has been a request to mow the grass, under the trees to the left of the 9th fairway, to a lower level, which may help with pace-of-play. TD to speak with the 	RH TD
Golf 1. DW suggested that a members' survey should go out at the end of the summer. All agreed that this was a good idea and SI and GG to start working on it. 2. DW requested that tee-time usage should be reviewed for 2025, particularly on weekdays between 5-6pm. 3. There was some discussion around Gents team selection processes. It was agreed	SI/GG TD
Communications/IT 1. GG reported that there will be a press release going out this week to cover both the Club Captain's Day and the Ladies Captain's Day. 2. LB asked for some new photos and text updates to go onto the website.	All
Strategy – See point 11.1 in Matters arising above.	
Jumors No report	
New Membership Review and Welcome 1. Christopher Dickinson – Full 7 Day 2. Richard Utting – Full 7 Day 3. Rodney Henderson – Full 7 Day 4. Tony Poulter – Senior Member 5. Malcolm Lewis – Senior Member 6. Carole Davidson – 5 Day Off Peak 7. Phil Nicholson – Second Club 8. David Britton – Second Club	
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12. Archie Harding – Junior
13. Adam Hatton – Junior
14. Paul Berisford-Jones – Full 7 Day

15. Joey Mitchell – Junior

14. **AOB**

- LB & TD said that a very productive staff meeting was held earlier in the day with representatives of the Greenkeeping staff and Fairways Bar & Catering. Matters discussed at the meeting included LB & TD explaining what TD's new role involved which included outlining the channels of reporting and line management.
- 2. LB asked Council Members what their thoughts were on bringing the starting time of Council Meetings forward to 5.00pm rather than 6.00pm. Those present at the meeting had no objections to the suggestion, but LB will also discuss this with those not present at the meeting and he'll report back.
- 3. A member has suggested that each of our golf holes could be named after some of the Lakeland fells that can be seen from the Club. It was generally felt that this is a nice idea, but there is limited space on the scorecards as it is, but there is a possibility that when the new tee signs around the course are replaced, the name of fells could be included in the design.
- 4. JA asked if visitors are given the opportunity to give feedback on their experience at the Club. GG suggested we use QR codes to get reviews, however feedback is already included on various websites.
- 5. RH asked if it would be useful to show some golf course etiquette footage on the TV screens around the Clubhouse. GG to check out what is available on England Golf.
- 6. It has been reported that visitors often mistakenly aim for the 15th green from the 2nd tee box. DW to look into resourcing and placing a suitable sign to go on the 2nd tee boxes.
- 7. LB reported that there had recently been a few issues with a visiting party and this included damage to one of the planters outside the clubhouse which had been driven into by someone in a buggy.TD said that he had used our CCTV footage to identify the culprit, and he has now written to the organiser of the visiting party to bring a number of matters to their attention, and this included asking for their proposals regarding payment for the repairs required to the buggy which had been damaged in the incident.
- 8. TD reported that as part of England Golf's "Respect in Golf" initiative he has had a meeting with a representative of England Golf and as a result he has made a number of minor adjustments to some of our documentation. Following those amendments we will meet the requirements of "Respect in Golf" and we will receive the appropriate accreditation.
- 9. TD has looked into marketing within The Cumbria Guide and Northern Golf magazine, but doesn't feel that they are value for money.
- 10. The Greenkeepers have requested that we look into subscribing to 'Telegram' which is a text messaging service which could be used to automatically send course status text messages to members. TD will investigate further and report back.
- 11. RH asked if he could send out a BRS email to members to invite them to the Eden Valley Tournament welcome event. All agreed.

GG

GG

DW

TD

12. DW reported that there will be a presentation after the matches on finals day. He	
also suggested that the members be asked in the autumn survey about their	
preference for the main club trophy presentation event. All agreed.	
13. JA asked about the current members' welcome pack. LB and TD are reviewing and	
updating it. NS also suggested that PGC reinstate the New Members Evening	
which used to be organised in the past.	TD/LB
14. LB said that a member had reported to him that the water fountain adjacent to	
the 12 th green was in need of repair, so he asked for this to be investigated.	TD
The meeting concluded at 20.10	
Date of next meeting: Tuesday 27th August at 5.00pm in the Blencathra	
Room	