



Minutes of the Club Council Meeting

Monday 22nd July 2024 at 18.00 in the Blencathra Room

	Present: Les Balmer (Chair) (LB), Joan Armstrong (President) (JA), Club Captain Nigel Scott (NS), Club Vice Captain Chris Rebanks (CR), Darren Whitfield (DW), Gail Gravett (GG), Richard Hellon (RH), Steve Ingram (SI), Tim Dykes (Club Manager) (TD) Carol Slinger (Minutes secretary)	ACTION
1.	Apologies Ladies Captain Bridget Coy (BC), Stephen Johnson (SJ) and Gavin Oliver (GO)	
	Minutes of Previous Meeting The minutes were circulated to all attendees of the Council meeting held on 24 th June and were agreed as a true record of the meeting and sent for publication on 10 th July 2024.	
	The Chair, Les Balmer, welcomed Tim Dykes to the meeting and congratulated him on being appointed Club Manager.	
2.	<p>Matters Arising</p> <p>2.2.2.2.4.1 Quotes for a stand for the dishwasher update. RH actioned.</p> <p>2.2.2.6.2 Shop alarm keypad replacement. RH actioned.</p> <p>2.2.10.2 Sharing the template used for the survey with other Chairs. LB actioned.</p> <p>2.2.11.5 Junior tees replaced on the course. DW/CR actioned.</p> <p>2.2.11.6 Report on expected outgoings from Junior funds. SJ - Carried forward.</p> <p>2.6.1 Request for volunteers to help with jobs on the course and around the club house. LB asked RH to include asking for volunteers for Course Ranger work. RH – ongoing.</p> <p>2.6.4 Review of the Central heating System and servicing of the boilers. RH/GO – ongoing.</p> <p>2.7.4 Request for seed boxes to be placed onto some tee boxes. GO actioned.</p> <p>2.7.8 Gate replaced on Green Lane. GO Carried forward.</p> <p>2.13.2 Possibility of the use of tokens to use in the range ball dispenser. SJ Carried forward.</p> <p>2.13.3 Marklew brother’s contract signed. LB Carried forward.</p> <p>2.13.6 Sub-committees’ names added to the website information. GG Carried forward.</p> <p>2.13.10 Work to start on the repainting of the front of the clubhouse. RH Contractor starting work next week.</p> <p>3.5 Response sent the F Hill regarding the Snooker table. LB actioned.</p> <p>3.9 Response sent to D White regarding course etiquette. LB actioned.</p> <p>4.1 Response sent to A Bell and D White regarding qualifying cards being required to enter knock-out competitions & maximum handicap allowances for club competitions. LB actioned.</p> <p>6.5 HR support is offered, and a meeting arranged for the incoming Club Manager. TD confirmed that he has arranged the meeting.</p> <p>6.6 Roller shutter door ordered for the Greenkeepers shed, and to repair/reinstate the camera system around the area. RH actioned. RH is also looking into purchasing a remote alarm re-set system for the sheds.</p>	<p>SJ</p> <p>RH</p> <p>RH/GO</p> <p>GO</p> <p>SJ</p> <p>LB</p> <p>GG</p>

	<p>6.7 Minor refurbishment of the dining room windows. RH Contractor starting work next week.</p> <p>6.8 Baby Changing unit to be purchased for the toilets by the function room. RH actioned.</p> <p>6.9 Quotes for large imitation plants for the Function Room. RH - The House Committee are looking into alternatives because the plants were very expensive.</p> <p>6.10 Floor covering replaced in the flat. RH actioned, with thanks to Mike Butler.</p> <p>6.11 Update on the <i>Engie</i> complaint over Hoggust invoices. RH - Engie have now added meter readings to the online statements, but still haven't produced any invoices. RH still pursuing our complaint.</p> <p>6.12 First Aid kit audit and items replaced. RH actioned.</p> <p>6.14 Quotes for the drainage work on 17th & 18th fairways in readiness for the winter programme. GO Ongoing.</p> <p>7.3 Decorator requested to include painting the area around the new clock and PGC plaque. RH - Contractor starting work next week.</p> <p>8.1 Plans for the course winter programme started and will be agreed and published in due course. GO Ongoing.</p> <p>8.2 M Pinner consulted over replacing the sleepers at the rear of the 6th green. GO. Together with point 6.14 above this will form part of the proposed winter course programme.</p> <p>8.3 Quote to carve the tree stump on the 4th hole. LB has been quoted £180 for the stump to be carved. The Council agreed, with one abstention, that the stump should be carved into a "Beacon", as it is the club's emblem/logo.</p> <p>9.2 Gents stroke index adjustments. DW actioned.</p> <p>9.3 Update on the course re-measurement, new cards and slope charts. DW/TD reported that it is likely to be October before the new ratings will be adopted. Meanwhile new cards, tee box signs and slope charts will need to be designed. RH to forward to TD some templates that have been used before.</p> <p>10.1 Meeting for the users of Golf Genius arranged. GG - A meeting was held in early July and it was decided that Lesley Dobinson, GG and TD would visit other clubs to see how the Intelligent Golf software compares with the functionality of Golf Genius.</p> <p>10.2 GG and Tim Dykes to meet to discuss the content of the brochure. GG reported that a "post card" type of advert would be designed to market PGC with particular emphasis on the Catering and Clubhouse facilities and this will probably be distributed via the Eden Local magazine.</p> <p>11.1 Date for members' forum agreed. SI reported that the strategy document has now been produced and once fully reviewed and agreed by the Council it will be made available to members in both hard copy format in the clubhouse and online. A forum meeting for members to discuss the strategy document and to give their input is provisionally planned for 21st August 2024.</p> <p>11.3 Letters sent to the four parties interested in purchasing land. LB actioned, and to date, two responses have been received.</p> <p>14.1 D White discussion about joining the Council. LB actioned, however Mr White notified LB that he didn't wish to join the Council.</p> <p>14.2 Meetings held between Chairs and Club Managers regarding processes and procedures. LB/All Chairs - actioned.</p>	<p>GO</p> <p>TD/DW & RH</p> <p>GG/TD</p> <p>GG</p> <p>SI</p>
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<p>3.</p>	<p><u>Correspondence</u></p> <ol style="list-style-type: none"> 1. A letter was received from David White regarding his Membership of the Club. LB reported that SJ had seen Mr White and asked him for a meeting to discuss his letter. However, Mr White declined the offer and said that he didn't want to discuss it any further. The Council now consider the matter to be closed. 2. A letter has been received from Ian Hope regarding a problem that he'd had with the Golf Genius software. LB reported that the issues highlighted had been dealt with in the meeting mentioned in Item 10.1 above. 3. A letter has been received from CVLGA thanking PGC for hosting their recent match against Durham. 4. A letter has been received from Greystoke Football Club thanking PGC for hosting their recent golf day. 5. A letter has been received from Nilfisk to confirm that they wish to continue as a "Hole Sponsor" for 2024, but that they will not be able to do so in 2025 as they are re-prioritising their local sponsorship activities. 																					
<p>4.</p>	<p><u>Suggestions Box – No suggestions.</u></p>																					
<p>5.</p>	<p><u>Health and Safety</u></p> <ol style="list-style-type: none"> 1. The threshold into the 1890 lounge has been reported as hazardous. RH stated that a joiner is coming this week to reduce the depth of it. 2. Some other reports have been received, which were all very minor and no further actions were thought to be necessary. 																					
<p>6.</p>	<p><u>Finance</u></p> <p>1.</p> <table border="1" data-bbox="272 1160 1246 1585"> <thead> <tr> <th>Bank balances as of: 16th July 2024</th> <th>Compared to previous year:</th> </tr> </thead> <tbody> <tr> <td>PGC: £5,234.40</td> <td>PGC: £73,708.50</td> </tr> <tr> <td>Reserve Account £5,557.05</td> <td>Reserve Account £150,000.00</td> </tr> <tr> <td>35 Day A/C £51,034.99</td> <td></td> </tr> <tr> <td>95 Day A/C £51,258.78</td> <td></td> </tr> <tr> <td>PGC Ltd: £72,263.35</td> <td>PGC Ltd: £74,953.66</td> </tr> <tr> <td>Cumberland BS £121,709.71</td> <td>Cumberland BS £118,595.21</td> </tr> <tr> <td>Total: £307,058.28</td> <td>Total: £417,257.37</td> </tr> <tr> <td>Aged debtors: £4,653.34</td> <td></td> </tr> <tr> <td>Aged creditors: £7,101.25</td> <td></td> </tr> </tbody> </table> <p>From the recent Finance Committee meeting:</p> <ul style="list-style-type: none"> • Club membership: Total membership now stands at 585 compared with 603 at the same point in 2023. • SJ stated that he was concerned at the size of the club's wage bill compared to previous year, although commented that the club now has an extra green keeper & cleaner, which were not on the payroll a year ago. • SJ updated the FC on the current insurance claim following the break-in at the Hoggust and Green Keepers Shed. Unfortunately, there was little to report as the claim seems to be taking a long-time progress, even though all queries had been answered immediately, we remain without a payment. • RH gave an update of numbers for the EVMGT. The entries currently stand 156 and the anticipated profit for PGC is expected to be in excess of £12k. All agreed that this is a fantastic figure and a brilliant effort from Richard & Carol. 	Bank balances as of: 16th July 2024	Compared to previous year:	PGC: £5,234.40	PGC: £73,708.50	Reserve Account £5,557.05	Reserve Account £150,000.00	35 Day A/C £51,034.99		95 Day A/C £51,258.78		PGC Ltd: £72,263.35	PGC Ltd: £74,953.66	Cumberland BS £121,709.71	Cumberland BS £118,595.21	Total: £307,058.28	Total: £417,257.37	Aged debtors: £4,653.34		Aged creditors: £7,101.25		
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7.	<p><u>House</u></p> <ol style="list-style-type: none"> 1. Pilates classes are programmed to start again in October. TD is to meet with the Caterers and Sue Nicholson to go through the details. 2. After the Mercedes day there were some concerns about its organisation. It was agreed that the Club will, in future, agree exact requirements with organisers of such events to ensure better control. 	TD
8.	<p><u>Course</u></p> <ol style="list-style-type: none"> 1. TD recommends that there is more cross membership representation on the Course Committee. He will develop a strategy and develop this further, but the proposal is that one lady member and one senior member will be represented. 2. There has been a lot of very positive comments about the great condition of the course, from both members and visitors. 3. RH reported that there are several tee markers which have lost the coloured plate from the front. He will add this to the jobs that volunteers might be able to assist with. 4. There has been a request to mow the grass, under the trees to the left of the 9th fairway, to a lower level, which may help with pace-of-play. TD to speak with the Greenkeepers. 	TD RH TD
9.	<p><u>Golf</u></p> <ol style="list-style-type: none"> 1. DW suggested that a members' survey should go out at the end of the summer. All agreed that this was a good idea and SI and GG to start working on it. 2. DW requested that tee-time usage should be reviewed for 2025, particularly on weekdays between 5-6pm. 3. There was some discussion around Gents team selection processes. It was agreed that a review should take place before the 2025 season. 	SI/GG TD
10.	<p><u>Communications/IT</u></p> <ol style="list-style-type: none"> 1. GG reported that there will be a press release going out this week to cover both the Club Captain's Day and the Ladies Captain's Day. 2. LB asked for some new photos and text updates to go onto the website. 	All
11.	<p><u>Strategy</u> – See point 11.1 in Matters arising above.</p>	
12.	<p><u>Juniors</u> – No report</p>	
13.	<p><u>New Membership Review and Welcome</u></p> <ol style="list-style-type: none"> 1. Christopher Dickinson – Full 7 Day 2. Richard Utting – Full 7 Day 3. Rodney Henderson – Full 7 Day 4. Tony Poulter – Senior Member 5. Malcolm Lewis – Senior Member 6. Carole Davidson – 5 Day Off Peak 7. Phil Nicholson – Second Club 8. David Britton – Second Club 9. William Kelett – Junior 10. Max Davidson – Junior 11. Alex Davies – Junior 	

	<p>12. DW reported that there will be a presentation after the matches on finals day. He also suggested that the members be asked in the autumn survey about their preference for the main club trophy presentation event. All agreed.</p> <p>13. JA asked about the current members' welcome pack. LB and TD are reviewing and updating it. NS also suggested that PGC reinstate the New Members Evening which used to be organised in the past.</p> <p>14. LB said that a member had reported to him that the water fountain adjacent to the 12th green was in need of repair, so he asked for this to be investigated.</p>	<p>TD/LB</p> <p>TD</p>
	<p><u>The meeting concluded at 20.10</u></p> <p><u>Date of next meeting: Tuesday 27th August at 5.00pm in the Blencathra Room</u></p>	