



## Minutes of the Club Council Meeting

**Monday 24<sup>th</sup> June 2024 at 18.00 in the Blencathra Room**

	<b><u>Present:</u></b> Les Balmer (Chair) (LB), Club Captain Nigel Scott (NS), Ladies Captain Bridget Coy (BC), Club Vice Captain Chris Rebanks (CR) Gavin Oliver (GO), Darren Whitfield (DW), Stephen Johnson (SJ), Gail Gravett (GG), Richard Hellon (RH), Carol Slinger (Minutes secretary)	<b>ACTION</b>
1.	<b><u>Apologies</u></b> Joan Armstrong, Steve Ingram.	
	<b><u>Minutes of Previous Meeting</u></b> The minutes were circulated to all attendees of the Council meeting held on 20 <sup>th</sup> May and were agreed as a true record of the meeting and sent for publication on Wednesday 5 <sup>th</sup> June 2024.	
2.	<p><b><u>Matters Arising</u></b></p> <p>2.2.2.4.1 Quotes for a stand for the dishwasher update. <b>RH Ongoing</b></p> <p>2.2.6.1 Office door lock to be replaced. <b>RH Actioned</b></p> <p>2.2.6.2 Shop alarm keypad replacement. <b>RH to revisit quote to replace.</b></p> <p>2.2.13.11 Ranger duties rota to monitor the non-payment of green fees. <b>LB Diary is now in place in the Proshop.</b></p> <p>2.4.1 Steps on 6<sup>th</sup> tee box repaired. <b>GO confirmed that the repair will happen soon.</b></p> <p>2.10.2 Sharing the template used for the survey with other Chairs. <b>RH actioned &amp; LB to distribute to the Council.</b></p> <p>2.11.5 Junior tees replaced on the course. <b>Carried forward DW/CR.</b></p> <p>2.11.6 Report on expected outgoings from Junior funds. <b>SJ Carried forward.</b></p> <p>3.1 Response to email regarding member practicing on the course. <b>LB Actioned</b></p> <p>3.4 Response to CLVGA regarding use of the course for a competition in Sept 2025 <b>LB has written to CLVGA to grant their request.</b></p> <p>3.7 Response to a letter from CLCGA regarding the arrangements for their One Day Team Trophy event. <b>LB Actioned &amp; responded.</b></p> <p>5.1 Update on the insurance claim. <b>SJ reported that the claim is now in its final stages.</b></p> <p>5.2 Caterers asked to market sporting TV events that are approaching. <b>RH Actioned</b></p> <p>6.1 Request for volunteers to help with jobs on the course and around the clubhouse. <b>RH has a list of volunteers and has asked the Council to provide him with a list of jobs they can do. See 7.1 below.</b></p> <p>6.3 Installation of a ball washer close to the putting green. <b>RH Actioned</b></p> <p>6.4 Review of the Central heating System and servicing of the boilers. <b>RH/GO Carried forward.</b></p> <p>6.7 Carpet tiles in the 1890 lounge to be re-fixed. <b>RH Actioned</b></p> <p>7.1 Extra temporary help with grass cutting. <b>GO Thanked Andrew Wharton for volunteering to trim grass around many of the trees on the course.</b></p> <p>7.2 Greenkeepers asked to silence machinery when close to players. <b>GO Actioned</b></p> <p>7.3 Benches replaced on the course. <b>GO Actioned</b></p> <p>7.4 Request for seed boxes to be placed onto some tee boxes. <b>GO has requested for these.</b></p> <p>7.8 Gate replaced on Green Lane. <b>GO Carried forward.</b></p>	

	<p>8.1 Signs purchased for around the mound on the 18<sup>th</sup>. <b>RH bought the signs which Tim Dykes has put in place.</b></p> <p>8.2 Gents' competition purses for knock-out competition. <b>SJ has asked the Pros to administer.</b></p> <p>8.9 Ladies asked if they would help with floral display around the first tee boxes. <b>BC asked the Ladies Section, who initially liked the idea, however they felt that there would be problems keeping the plants watered. Possibly plant bulbs and wildflowers next spring.</b></p> <p>8.11 Release of Ladies Alternative Day tee times back to the Gent's Sunday competitions. <b>After some discussion it was agreed to keep the start sheet as it is.</b></p> <p>9.1 Quality of Facebook posts to be discussed with the Pros. <b>LB Actioned</b></p> <p>10.1 Strategy document shared with the membership. <b>SI/LB See section 11 below.</b></p> <p>10.2 Date set for forum to discuss the strategy document. <b>SI See section 11 below.</b></p> <p>13.2 Possibility of the use of tokens to use in the range ball dispenser. <b>SJ Carried forward.</b></p> <p>13.3 Marklew brother's contract signed. <b>LB needs to review a few points in the contract with the Pros, before final signing.</b></p> <p>13.5 System to record the number of times guests are signed into the club. <b>LB has asked the Club Manager to develop a procedure.</b></p> <p>13.6 Sub-committees' names added to the website information. <b>GG Carried forward.</b></p> <p>13.10 Work to start on the repainting of the front of the clubhouse. <b>RH See section 7</b></p>	
<p>3.</p>	<p><b><u>Correspondence</u></b></p> <p>1. A Letter of thanks has been received from CLCGA thanking PGC for the use of the course for the girl's development squad.</p> <p>2. A letter has been received from M Vincent questioning why the "Reserved" option has been removed from the BRS booking system. – LB has sent a written response to Mr Vincent confirming that the change was made because members were not using the BRS system properly and it was becoming impossible for the Club to know who was on the course and also to determine if they should be paying a visitor green fee.</p> <p>3. Letters were received from N Birtle, C Birtle &amp; A Bewley regarding a problem that they had with a tee time that they'd booked on 1<sup>st</sup> June. LB investigated the incident and determined that the problem had been caused because of an error made by the Professional, for which he apologises. LB has written to all three members to pass on the apology.</p> <p>4. A letter has been received from Cumbria Police to confirm that they have been unable to find those responsible for the recent break-in.</p> <p>5. A letter has been received from F Hill concerning the condition and location of the snooker table. The Council agreed to purchase a replacement iron for the table, and they further agreed to investigate the possible of refurbishing the table. Additionally, the Council agreed that the current location of the table is not ideal, but moving it back to its former location was not an option, but at some point, in the future, consideration may be given to seeing if a more suitable location could be found. LB will write to Mr Hill to answer his points, and he will also accept his kind offer to brush and iron the table on a weekly basis.</p> <p>6. A Letter has been received from CLCGA thanking PGC for the use of the course for their One Day Team Trophy event.</p> <p>7. A letter has been received from M Wright regarding a decision that was made by the Finance Manager in relation to his "Absent Member" status. Mr Wright has said</p>	<p><b>LB</b></p>

	<p>that as he was paying his subscription by monthly instalment system then he has decided to lodge a complaint with the “Financial Ombudsman”. LB has written to Mr Wright confirming that in light of him making a complaint to the FO then it would not be appropriate for PGC to enter into further correspondence with him.</p> <p>8. A letter has been received from J Dent to compliment the greenkeepers on the good condition of the course.</p> <p>9. A letter has been received from D White to which he attached photographs showing both trolleys and buggies having been taken onto tees, as well as buggies being taken between green side bunkers and the greens. The Council has been concerned for some time that poor etiquette on the course is becoming more common, and whilst it is reluctant to place yet more signs on the course, it would seem that there is no further option. Therefore, LB will look at purchasing appropriate signage for the gents and ladies first tees, and in addition “course etiquette” rules will also be placed in each of the Club buggies. The Council has also discussed employing a Course Ranger but have agreed that this is cost prohibitive, so as well as doing some Course Ranger works themselves, they would also like to seek additional volunteers from the membership. LB will respond to Mr White confirming what steps the council intend to take.</p>	<p><b>LB</b></p>																		
<p>4.</p>	<p><b><u>Suggestions Box</u></b></p> <p>1. A suggestion has been received from A Bell and D White that members should have submitted a minimum of three qualifying competition cards before being allowed to enter knock-out competitions, and that club competitions should have a maximum handicap allowance of 18. It was agreed that these suggestions would be given consideration by the Golf Committee when they are looking at the competitions schedule and entry criteria for 2025. LB will respond to Mr Bell &amp; Mr White</p> <p>2. A complaint regarding slow play and poor course etiquette was placed in the suggestions box by David White. The Council did not consider this to be a suggestion, and the matter has been dealt with in the Correspondence Section above (Item No.9).</p> <p>3. A further two “unsigned” complaints regarding course etiquette, slow play and a busy course have been placed in the Suggestions Box, and again the Council did not consider these to be suggestions and are unable to respond as no names were given.</p>	<p><b>LB</b></p>																		
<p>5.</p>	<p><b><u>Health and Safety</u></b></p> <p>1. Members and their guests are reminded once again that smoking is NOT allowed outside the front of the Clubhouse, and NOT to use the new bins for stubbing out cigarettes. Bins are provided for cigarette waste in the designated smoking areas.</p>																			
<p>6.</p>	<p><b><u>Finance</u></b></p> <p>1.</p> <table border="1" data-bbox="272 1738 1243 2089"> <thead> <tr> <th data-bbox="272 1738 786 1771"><b>Bank balances as of:24<sup>th</sup> June 2024</b></th> <th data-bbox="786 1738 1243 1771"><b>Compared to previous year:</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="272 1771 786 1805">PGC: £10,824.85</td> <td data-bbox="786 1771 1243 1805">PGC: £86,071.37</td> </tr> <tr> <td data-bbox="272 1805 786 1839">Instant Access Account £35,514.96</td> <td data-bbox="786 1805 1243 1839">Deposit Account £150,000.00</td> </tr> <tr> <td data-bbox="272 1839 786 1872">35 Day A/C £50,910.02</td> <td></td> </tr> <tr> <td data-bbox="272 1872 786 1906">95 Day A/C £51,095.33</td> <td></td> </tr> <tr> <td data-bbox="272 1906 786 1939">PGC Ltd: £62,127.90</td> <td data-bbox="786 1906 1243 1939">PGC Ltd: £58,166.37</td> </tr> <tr> <td data-bbox="272 1939 786 1973">Cumberland BS £121,709.71</td> <td data-bbox="786 1939 1243 1973">Cumberland BS £118,595.21</td> </tr> <tr> <td data-bbox="272 1973 786 2007">Total: £332,182.77</td> <td data-bbox="786 1973 1243 2007">Total: £412,832.95</td> </tr> <tr> <td data-bbox="272 2007 786 2040">Aged debtors: £4,465.66</td> <td></td> </tr> </tbody> </table>	<b>Bank balances as of:24<sup>th</sup> June 2024</b>	<b>Compared to previous year:</b>	PGC: £10,824.85	PGC: £86,071.37	Instant Access Account £35,514.96	Deposit Account £150,000.00	35 Day A/C £50,910.02		95 Day A/C £51,095.33		PGC Ltd: £62,127.90	PGC Ltd: £58,166.37	Cumberland BS £121,709.71	Cumberland BS £118,595.21	Total: £332,182.77	Total: £412,832.95	Aged debtors: £4,465.66		
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	<p>Aged creditors: £4,497.74</p> <ol style="list-style-type: none"> <li>2. Club membership – June 2024 – 570      June 2023 – 582</li> <li>3. GG provided quotes for tee caddies to go on tee boxes. The cheapest on offer amounted to £1,100, all agreed that this was excessive, however if a sponsor could be found, they could be purchased.</li> <li>4. GG suggested that the Council looks into purchasing/leasing grass cutting robots, and it was agreed that this might be considered in the future.</li> <li>5. GG recommended that HR support is offered to the incoming Club Manager. GG to arrange a meeting with Tim and her HR contact. <b>GG</b></li> <li>6. RH reported on the cost of increasing security around the Hoggust and the Green Keeper’s sheds. It was agreed, with one abstention, to purchase an electrically operated roller shutter door and to repair/reinstate the camera system around the area. <b>RH</b></li> <li>7. Some minor refurbishment of the dining room windows is required. All agreed to go ahead. <b>RH</b></li> <li>8. RH requested that a Baby Changing unit is purchased for the toilets by the function room, at a cost of approximately £250. All agreed. <b>RH</b></li> <li>9. RH requested some funds to ‘soften’ the appearance of the Function Room, by adding some large imitation plants. RH to get quotes for the next finance meeting. <b>RH</b></li> <li>10. After a flood the kitchen flooring in the flat needs replacing. As it is small area, an off cut might fit. RH to purchase. <b>RH</b></li> <li>11. RH has been looking into the high cost of electricity at the Hoggust. Our supplier (<i>Engie</i>), have been charging us on the basis of estimated readings for months, he has now written a complaint to the supplier and will escalate further to the Ombudsman if a suitable resolution cannot be offered. <b>RH</b></li> <li>12. RH asked for an audit to take place on the First Aid kits, as required by H&amp;S law. Contents to be replaced where required. <b>RH</b></li> <li>13. LB Stated that a new router for the Wi-Fi in the Clubhouse has been ordered, and once this is in place and has been configured then the quality and speed of the broadband connection on offer in the Clubhouse should be much improved.</li> <li>14. Quotes for drainage work around the 17<sup>th</sup>/18<sup>th</sup> fairways to be sought for the winter improvement programme. <b>GO</b></li> </ol>	
<p>7.</p>	<p><b><u>House</u></b></p> <ol style="list-style-type: none"> <li>1. Potential projects in the clubhouse and the course: <ul style="list-style-type: none"> <li>• <i>Rubbing down the paintwork on the front of the clubhouse</i></li> <li>• <i>Creosote the buggy parking fence and the fence on the 12<sup>th</sup> tee box</i></li> <li>• <i>Pressure washing and painting at the driving range</i></li> <li>• <i>Tidying the tee boxes around the course</i></li> <li>• <i>Cleaning and fixing of course signage</i></li> <li>• <i>Painting the starter’s hut and fixing the door</i></li> <li>• <i>Washing the club buggies</i></li> <li>• <i>Sweeping the carpark and picking up litter/cigarette ends.</i></li> </ul> </li> <li>2. Male members are reminded that the coded lock on Gents locker room has been fitted in order to improve security on members property stored in the area. The</li> </ol>	



	<p>development of the junior section. Grateful thanks to all members who took part and who sponsored individual holes and supported the raffle with prizes.</p> <ol style="list-style-type: none"> <li>2. Discussions have been held with the new professionals to fully appraise them of all current activities/coaching currently undertaken within the junior section. They will be planning to assist at future coaching sessions and these will still be held on a Monday. They would like to introduce a junior player development programme over a number of weeks to assist those involved in improving all aspects of their golf.</li> <li>3. The junior team have commenced their team fixtures winning at home against Brampton and losing at Maryport. There will be remaining fixtures against Workington and Carlisle, home and away and also Maryport and Brampton away. The team are now playing in their new team shirts kindly sponsored by Atkinson Builders.</li> <li>4. Golf Sixes has also been introduced this year in the form of a Texas scramble for those juniors without a handicap. Matches have been held with Carlisle away and Brampton at home and has been thoroughly enjoyed by all taking part. There has been excellent support from parents and other family friends. The Sixes format is now well recognised at national level as a pivotal way of encouraging juniors to take up golf and have fun at the same time.</li> </ol>	
13.	<p><b><u>New Membership Review and Welcome</u></b></p> <ol style="list-style-type: none"> <li>1. M Davidson – 5 Day Off Peak</li> <li>2. J Lawson – Full Member</li> <li>3. L Wallace – Full Lady Member</li> <li>4. A Worth – Off Peak</li> <li>5. A Tinkler – Full Member</li> <li>6. J Cranston – Full Member</li> <li>7. O Gordon – Junior Member</li> <li>8. L Lynch – Junior Member</li> <li>9. C Thwaites – Junior Member</li> <li>10. D Worth – Junior Member</li> <li>11. J Cowling – Junior Member</li> <li>12. L Worth – Junior Member</li> <li>13. O Greenwood – 18 – 25 In Education</li> <li>14. M Gibbons – Junior Member</li> <li>15. D Appleton – Junior Member</li> <li>16. M Gowling – Full Member</li> </ol>	
14.	<p><b><u>AOB</u></b></p> <ol style="list-style-type: none"> <li>1. David White has declared an interest in joining the Council, taking up one of the two seats that are currently available. All agreed that David could be an asset to the Council and LB to discuss it further with him.</li> <li>2. Meetings are to be arranged between Committee Chairs and Club Manager to agree future processes/procedures.</li> <li>3. BC informed the Council that the Penrith Ladies Team won the Gross Trophy at the CLCGA One Day Team Trophy, which is the first time it has been won by Penrith in its 40+ year existence, and the Council would like to place on record their congratulations to the team on their achievement.</li> </ol>	<p><b>LB</b></p> <p><b>LB</b></p>

The meeting concluded at 10.15pm

**Date of next meeting: Monday 22<sup>nd</sup> July at 6.00pm in the Blencathra Room**